

CITRUS SYMPHONIC CONCERT ASSOCIATION, INC.  
DBA - NATURE COAST COMMUNITY BAND  
BOARD MEETING  
January 21, 2026 6:00pm  
First United Methodist Church, Inverness

**Attendance**

- **Board members in attendance:** Judy Williams, Pat Johnson, Kathy Thompson, Jenny Gill, Ty Ramsey, Roberta Wallis, Megan Stoyer, Robert Michaels, Marty Brown, Jerry Lopez
- **Board members absent:** None
- **Guests in Attendance:** Tom Williams, Reggie Johnson

**Call to Order** - Judy Williams called the meeting to order at 6:09pm.

- **Quorum** – Megan Stoyer confirmed a quorum is present.

**Minutes from November 2025 Meeting**

- Everyone received the minutes from the November 2025 meeting via email. Roberta motioned, Jenny seconded to accept the minutes as amended. Motion Carried.

**Financial Report**

**SEE PAGE 4**

- Marty moved, Jenny seconded to accept the financial report. Motion Carried.

**OLD BUSINESS**

**December 2025 Concert**

- We have had many generous donations. We are very grateful for our symphony, conductor and concert sponsors.
- Judy discussed the application for participation in Benevity and we are approved to receive Deborah Gruenhagen's volunteer hours.

**NCCB Library**

- Pat and Judy mentioned that the library is very organized and it's very easy to find items and file music.
- Kathy thanked Jerry and Robert for the shelves in the library

## **NEW BUSINESS**

### **Purple Heart**

- The date has changed for the Purple Heart Ceremony to Feb 21, 2026 at 11am.
- They have requested echo taps this year. Marty Brown will get with Dee Morgan to perform for NCCB.
- Encourage the sections to come for NCCB as well as the Citrus County Veterans.
- Our Concert Schedule has been revised to reflect the Purple Heart date change as well as June's 2026 concert taking place at Seven Rivers Church.

### **June and December Concert Updates**

- Seven Rivers is no longer available for us to perform our June and December concerts. Our June 2026 concert will be our last June concert at this venue.
- The board discussed holding our December concerts, starting December 2026, and our June concerts, starting June 2027, at Curtis Peterson Auditorium.
- Pat will contact Curtis Petersons Athletic Director's secretary about reserving this venue for our December 2026 concert and June 2027 concert. She will let the board know about these concerts as well as when we can reserve future concerts at this venue.

### **March 2026 Poster and Program Cover**

- Approved and shared with the board.

### **Fiduciary Responsibility of Board**

- Judy handed out an article she found on Board Fiduciary Responsibilities. She said that after reviewing the article we are meeting all of the responsibilities listed.

### **Proposed 2026 Budget**

- Pat handed out the 1<sup>st</sup> Draft of our 2026 Budget for review. We discussed a few line items concerning member appreciation, member gifts in December, 2026 Scholarships, etc. Pat will make the necessary adjustments and will email Draft #2 to the board for review.
- Board members were encouraged to review the new 2026 Budget, Draft #2, and send Pat any questions or concerns they may have before the March 18, 2026 board meeting so that we can vote on our 2026 budget.

### **Annual Filings**

#### **SEE PAGE 7**

- Pat Johnson, Treasurer presented the board with our Annual Filing Deadlines

## **Year-end Band Appreciation**

- Robert suggested we provide snack trays during our Sunday concerts instead of an annual appreciation dinner. The board thought this would show our appreciation well throughout the year and more members can participate.
- Judy will place the orders and Megan will pick them up for each Sunday performance date. We decided to provide Meat, Cheese and Cracker, Fruit and Cookie Trays up to \$350 per concert.

## **Board of Directors Meetings**

- The board discussed moving the board meetings to every 2 months instead of every month.
- Our next meeting will be March 18, 2026. Then May 2026, (June and July we are on our summer break, so there will not be any meetings), August or September 2026, November 2026 and start again January 2027.

## **All-County Band Clinicians**

- Ty Ramsey brought up that the All-County Band needs clinicians for the Wednesday, February 11, 2026 Sectionals from 5:00pm – 8:30pm at Lecanto High School.
- Kathy asked who was in charge and that we need a clear directive from them on what they need.

## **Conductors Report**

- Kathy didn't have anything to discuss as we just started rehearsals after our winter break.

**The next board meeting will be March 18, 2026 at 6:00pm**

**Adjournment** – Marty made a motion to adjourn at 7:35pm, respectfully submitted by Megan Stoyer, Secretary

**Nature Coast Community Band  
Board Meeting  
Financial Report  
December 31, 2025**

**Cash Position:**

12,958	Current Cash Balance
734	(reserved for percussion equipment)
389	(reserved for June 2026 Annual Member Appreciation Dinner)
<u>11,835</u>	<b>Operating Balance</b>
<u>1,675</u>	<b>Scholarship Balance</b>

**Donations: Performance**

**December 2025**

3,677	Performance Donations
2,140	Post Performance Donations
<u>5,817</u>	<b>Total Donations Concert</b>
1,000	Symphony Sponsor Donations
5,000	Concert Sponsor Donations ( <i>Eileen Hustin, Past Conductor Sponsor</i> )
<u>11,817</u>	<b>Total Donations</b>

December 2025 - YTD Donations are \$3,991 above 2024, \$3,137 below 2023, \$2,282 above 2022 and \$12,481 above 2021. Variance is due to both performance and post performance donations to-date. We have **7 more weeks** to receive donations for our December 2025 concert.

**Expenses: Performance**

**Dec 2025**

1,250	Contractor Services (Conductor, Volunteers)
300	Venue Rental - Citrus County BOCC
860	Venue Rental-Curtis Peterson Auditorium
765	Advertising and Marketing
1,092	Music Literature
351	Printing - Programs
21	Printing - Posters
237	Printing and Mailing - Postcards
136	Security - Performance
<u>5,012</u>	<b>Total Performance Related Expenses</b>
<u>6,805</u>	<b>Net Performance Related Results</b>
300	Donations - Church of Latter-Day Saints
<u>300</u>	<b>Other Performance Expenses</b>
<u>6,505</u>	<b>Net Concert Related Results</b>

**FINANCIAL RESULTS: December 2025**

**DONATIONS:**

Actual	Budget	Variance	
5,162	4,600	562	Donations - Friends
-	2,000	(2,000)	Donations - Symphony Sponsors
-	-	-	Donations - Conductor Sponsors
5,000	-	5,000	Donations - Concert Sponsors ( <i>Eileen Hustin, Past Conductor Sponsor</i> )
<b>10,162</b>	<b>6,600</b>	<b>3,562</b>	<b>Total Donations for December</b>

**EXPENSES:**

Actual	Budget	Variance	
1,250	1,300	(50)	Contractor Services (Conductor, Volunteers)
100	50	50	Equipment ( <b>2 Percussion Rolling Storage Racks</b> )
93	106	(13)	Insurance - Equip/Music Library
175	290	(115)	Rental - Library/Equipment Storage Unit ( <b>New Storage Unit Cost Less Than Budget</b> )
300	300	-	Venue Rental - Citrus County BOCC
860	750	110	Venue Rental-Curtis Peterson Auditorium
300	300	-	Donations - Church of Latter-Day Saints
765	800	(35)	Advertising and Marketing
5	-	5	Bank and PayPal Fees ( <b>fees for Paypal processing [2%] of Online Donations</b> )
1,092	1,300	(208)	Music Literature
16	100	(84)	Office Supplies
16	17	(1)	Rental - PO Box
351	470	(119)	Printing - Programs
21	50	(29)	Printing - Posters
237	240	(3)	Printing and Mailing - Postcards
136	350	(214)	Security - Performance ( <b>Sunday Only</b> )
85	91	(6)	Telephone, Telecommunications
27	40	(13)	Website
82	93	(11)	Insurance - Liability, D and O
165	-	165	Donation - Non-Profit Organizations ( <b>11 Wreaths - Wreaths Across America</b> )
221	-	221	Gifts/Gift Cards ( <b>Christmas Gifts for Members, Engraved Keychain LED Flashlights</b> )
-	100	(100)	Meals and Entertainment
-	50	(50)	Uniforms
<b>6,296</b>	<b>6,797</b>	<b>(501)</b>	<b>Total Expenses</b>
<b>3,866</b>	<b>(197)</b>	<b>4,063</b>	<b>Net Income (see Concert Sponsor Note Above)</b>

**Financial Report  
November 30, 2025**

**Cash Position:**

7,539	Current Cash Balance
834	(reserved for percussion equipment)
389	(reserved for June 2026 Annual Member Appreciation Dinner)
<u>6,316</u>	<b>Operating Balance</b>
<u>1,675</u>	<b>Scholarship Balance</b>

**Donations: Performance**

**November 2025**

3,858	Performance Donations
2,155	Post Performance Donations
<u>6,013</u>	<b>Total Donations Concert</b>
-	Conductor Sponsor Donations
-	Symphony Sponsor Donations
<u>6,013</u>	<b>Total Donations</b>

**Expenses: Performance**

**November 2025**

1,850	Contractor Services (Conductor, Volunteers)
300	Venue Rental - Citrus County BOCC
765	Advertising and Marketing
455	Printing - Programs
49	Printing - Posters
235	Printing and Mailing - Postcards
164	Security - Performance
<u>4,653</u>	<b>Total Performance Related Expenses</b>
<u>1,360</u>	<b>Net Performance Related Results</b>
300	Donations - Seven Rivers Church
300	Donations - Church of Latter-Day Saints
<u>600</u>	<b>Other Performance Expenses</b>
<u>760</u>	<b>Net Concert Related Results</b>

**FINANCIAL RESULTS: NOVEMBER 2025**

**DONATIONS:**

Actual	Budget	Variance	
6,013	6,500	(487)	Donations - Friends
-	1,000	(1,000)	Donations - Symphony Sponsors
-	2,000	(2,000)	Donations - Conductor Sponsors <i>(Received as Concert Sponsor in December 2025, (Eileen Hustin))</i>
-	-	-	Donations - Concert Sponsors
<u>6,013</u>	<u>9,500</u>	<u>(3,487)</u>	<b>Total Donations for November</b>

**EXPENSES:**

Actual	Budget	Variance	
1,850	1,800	50	Contractor Services (Conductor, Volunteers)
-	50	(50)	Equipment
93	106	(13)	Insurance - Equip/Music Library
175	290	(115)	Rental - Library/Equipment Storage Unit <i>(New Storage Unit Cost Less Than Budget)</i>
300	300	-	Venue Rental - Citrus County BOCC
300	300	-	Donations - Seven Rivers Church
300	300	-	Donations - Church of Latter-Day Saints
50	50	-	Donations - United Methodist Church
330	330	-	ACB - Membership Fees
765	800	(35)	Advertising and Marketing
7	-	7	Bank and PayPal Fees <i>(fees for Paypal processing [2%] of Online Donations)</i>
836	1,300	(464)	Music Literature
93	100	(7)	Office Supplies
-	-	-	Postage
15	16	(1)	Rental - PO Box
455	470	(16)	Printing - Programs
49	50	(1)	Printing - Posters
235	240	(5)	Printing and Mailing - Postcards
6	-	6	Printing and Copying
164	350	(186)	Security - Performance <i>(Sunday Only)</i>
85	91	(6)	Telephone, Telecommunications
27	40	(13)	Website
82	93	(11)	Insurance - Liability, D and O
87	-	87	Gifts/Gift Cards <i>(Gifts for Members)</i>
-	50	(50)	Uniforms
<u>6,302</u>	<u>7,126</u>	<u>(824)</u>	<b>Total Expenses</b>
<u>(289)</u>	<u>2,374</u>	<u>(2,663)</u>	<b>Net Income (See Note under Donations)</b>

**FINANCIAL RESULTS: January - December 2025**

**DONATIONS:**

Actual	Budget	Variance	
31,391	30,900	491	Donations - Friends
5,600	7,000	(1,400)	Donations - Symphony Sponsors <i>(\$2,000 Received towards June Member Appreciation Dinner)</i>
4,000	4,000	-	Donations - Conductor Sponsors
5,000	-	5,000	Donations - Concert Sponsors <i>(Eileen Hustin, Past Conductor Sponsor)</i>
-	-	-	Donations - Concert Sponsors
<b>45,991</b>	<b>41,900</b>	<b>4,091</b>	<b>Total Donations for 2025</b>

**EXPENSES:**

Actual	Budget	Variance	
70	70	-	Business Registration Fees <i>(Annual Filing)</i>
10,175	10,050	125	Contractor Services (Conductor, Volunteers)
2,468	3,890	(1,422)	Equipment <i>(\$2,650 Shelving, \$1,240 Percussion Purchases)</i>
488	488	-	Instrument Repair
1,103	1,146	(43)	Insurance - Equip/Music Library
2,421	3,420	(999)	Rental - Library/Equipment Storage Unit <i>(New Storage Unit Cost Less Than Budget)</i>
	65	(65)	Trailers <i>(Plates due in December 2026)</i>
1,500	1,500	-	Venue Rental - Citrus County BOCC
900	900	-	Donations - Seven Rivers Church
1,500	1,500	-	Donations - Church of Latter-Day Saints
250	500	(250)	Donations - United Methodist Church <i>(Decrease due to amount of Board Meetings)</i>
1,616	1,445	171	Venue Rental-Curtis Peterson Auditorium
330	330	-	ACB - Membership Fees
4,106	4,360	(254)	Advertising and Marketing
33	-	33	Bank and PayPal Fees <i>(fees for Paypal processing [2%] of Online Donations)</i>
21	50	(29)	Digital Security
4,829	6,500	(1,671)	Music Literature
904	1,200	(296)	Office Supplies
73	219	(146)	Postage
183	193	(10)	Rental - PO Box
2,016	2,350	(335)	Printing - Programs
115	250	(135)	Printing - Posters
1,394	1,440	(46)	Printing and Mailing - Postcards
6	-	6	Printing and Copying
1,281	1,750	(469)	Security - Performance
1,010	1,032	(22)	Telephone, Telecommunications
591	480	111	Website
981	1,050	(69)	Insurance - Liability, D and O
2,750	3,500	(750)	Donation - Non-Profit Organizations <i>(Variance due to decrease in Jessie's Place Concert Weekend)</i>
719	-	719	Gifts/Gift Cards <i>(Gifts for Members, June and December)</i>
2,098	453	1,645	Meals and Entertainment <i>(Member Appreciation Dinner, Not Budgeted. Friend Donations Covered Costs)</i>
307	420	(113)	Travel and Lodging
1,500	500	1,000	Scholarships <i>(Budgeted for 1 scholarship, 3 issued)</i>
57	250	(193)	Uniforms
<b>47,794</b>	<b>51,301</b>	<b>(3,507)</b>	<b>Total Expenses</b>
<b>(1,803)</b>	<b>(9,401)</b>	<b>7,598</b>	<b>Net Income</b>

**NATURE COAST COMMUNITY BAND  
ANNUAL FILING DATES**

**JANUARY 15<sup>th</sup>**

1099-NEC: Mail to Vendors (must be received by January 31<sup>st</sup>)

Friends Thank You Letters (must be received by January 31<sup>st</sup>)

**JANUARY 31<sup>st</sup>**

IRS: 1096 (must be post-marked by January 31<sup>st</sup>)

ACB: Performance Record

**MAY 1<sup>st</sup>**

Sunbiz.org (Florida Department of State, Division of Corporations): Annual Report

**MAY 15<sup>th</sup>**

IRS: Form 990-N

**JUNE 30<sup>TH</sup>**

Citrus County Tax Collector (Plates for Trailer, renewed every 2-years, Due 2026)

**JULY 30<sup>th</sup>**

US Liability Insurance: Liability, D&O Insurance

**AUGUST 10<sup>th</sup>** (as soon as possible once payment has been completed)

Certificate of Insurance (COI): send to all venues

- BOCC (Citrus Springs Community Center)
- Citrus County School Board (Curtis Peterson Auditorium)
- Seven Rivers Church
- Church of Latter-Day Saints
- First United Methodist Church of Inverness
- Citrus County Fairgrounds Auditorium (as needed)

**OCTOBER 5<sup>th</sup>**

Florida Department of Agriculture and Consumer Services: Solicitation Application

**OCTOBER 21<sup>st</sup>**

Clarion Associates: Equipment and Library Insurance

**NOVEMBER 30<sup>th</sup>**

ACB: Dues for NCCB and Conductor

**DECEMBER 31, 2026**

Sunbiz.org (Division of Corporations): Fictitious Name Renewal (every 5-years)