CITRUS SYMPHONIC CONCERT ASSOCIATION

D/B/A – NATURE COAST COMMUNITY BAND

BOARD MEETING

SATURDAY MAY 23, 2020

ATTENDEES: Cindy Hazzard, Judy Williams, Paul Furman, Pat Johnson, Susan Mahoney, Nancy Furman, Lydia Fontana, Shelley Niehaus

Board meeting called to order by Judy Williams at 9:40 am. There is a quorum.

MINUTES: Minutes from the January 11, 2020 were approved by Paul Furman. Seconded by Lydia Fontana. All approved.

Minutes from the March 14, 2020 were approved after the changes in the Strategic Planning motion from Paul Furman to Shelley Niehaus. Approved by Susan Mahoney . Seconded by Pat Johnson. All approved.

FINANCIALS: The financial reporter was given by Pat Johnson. The scholarship money will come out of the grant money. The purchasing of the Timpanist will also come out of the grant money. The financials were approved by Susan Mahoney and seconded by Lydia Fontana. All approved.

OLD BUSINESS:

EQUIPMENT TRAILERS: Paul Furman is going to investigate the local moving/storage facilities for price on storing the two equipment trailers plus a storage unit to store all equipment that is not being used. Paul Furman will also check with the moving/storage facilities to see if they would be able to bring the trailer to the concert site. Paul Furman will report back at the next Board meeting.

David Morgan will continue to haul the percussion trailer.

BOARD RETREAT: Susan Mahoney made a motion that until after the COVID 19 virus and pandemic is over that the retreat be eliminated. Seconded by Shelley Niehaus. All approved.

NEW BUSINESS:

MISSION STATEMENT: Susan Mahoney stated that a new mission statement needs to be put on the brochure that is going out. Brochures will be printed. Nancy Furman approved and Pat Johnson seconded. All approved.

CELL PHONE: The cell phone will be removed from Cindy's cell phone bill after July 6, 2020. A new cell phone provider will be found. Pat Johnson will look into the cell phone cost. Approved by Shelley Niehaus. Seconded by Nancy Furman. All approved.

ADDRESS OF BAND: A Post Office Box should be set up for the band. Currently the address is at Cindy's house. We will use Cindy's address as the street address and the Post Office Box as the mailing address. This will be revised in 6 months. Approved by Shelley Niehaus. Seconded by Nancy Furman. All approved.

LAPTOP: Cindy Hazzard will put all the information for the band on the laptop and give the laptop to Nancy Furman. There are 2 inkjet printers and a laser printer. Cindy Hazzard will keep one, one will go to Emily and other will be offered to new conductor.

BAND ROSTER: Paul Furman will update the band roster.

NEW CONDUCTOR: SALARY: The new conductor salary will be $5,000 a year ($1,000 per concert series which will also include the Memorial Service) Approved by Pat Johnson. Seconded by Paul Furman. All approved.

JOB DESCRIPTION: Cindy Hazzard, Nancy Furman and Craig Lilly will meet on Friday May 29, 2020 to make a job description of what Craig Lilly will do and what Nancy Furman will take over. Approved by Susan Mahoney and seconded by Lydia Fontana. All approved.

JOB CONTRACT: Judy Williams wrote up a possible contract for the new conductor. The Board will review and bring up any possible changes at the next Board meeting. Approved by Paul Furman and seconded by Susan Mahoney. All approved.

CONCERT SEASON: Cindy Hazzard stated that as soon as the school makes a decision for the next school year she will be in contact with them. This decision will probably not be made until July. Cindy Hazzard will also check with Rock

Crusher Church to see if we can use them for a backup. This will be discussed at the next Board meeting in June.

ASSISTANT CONDUCTOR: If there is to be a assistant conductor Craig Lilly will make that choice. Cindy Hazzard will remain as conductor emeritus.

ADDITIONAL BUSINESS:

END OF YEAR PARTY: Shelley Niehaus brought up the fact that due to the COVID 19 we are unable to have a party. Shelley Niehaus suggested that we have a beginning of the year party which could include introducing Craig Lilly and having a retirement party for Cindy Hazzard.

FOOD ON SUNDAY CONCERTS: Shelley Niehaus made the motion that we no longer have food on Sunday. The cost has gone up and the band members can bring food themselves. Approved by Susan Mahoney and seconded by Nancy Furman. All approved.

GRANT: Cindy Hazzard will remain the grantor for the Hospital Grant.

LAPTOP BACKUP: Nancy Furman made a motion that a C-gate drive be purchased for backup on all financial and band information. Approved by Shelley Niehaus and seconded by Lydia Fontana. Pat Johnson will looked into the cost and let the Board know. All approved.

CELL PHONE FOR EXECUTIVE ASSISTANT: Nancy Furman will let the band know if she feels she needs a cell phone for conducting band business.

CONCERNS: Nancy Furman brought to the Board's attention that the entire Board will not kept in the loop in selecting the new conductor. This is not how a Board should operate. We are a team and even though it was greatly appreciated all the work that was done on selecting a new conductor the entire Board should have been kept abreast of what was being done to select the new conductor.

Shelley Niehaus spoke up and said that the perception of the emails that happened after the fact was like the remaining Board members were not to be kept in the loop. Susan Mahoney also agreed with the statement.

Judy Williams made the statement that is should not have happened that way. And it won't happen again.

NEXT BOARD MEETINGS: June 27, 2020 at 9:30 am at Cindy Hazzard's.

July 18, 2020 at 9:30 am at Cindy Hazzard's. Location subject to change if necessary.

Meeting adjourned at 12:30 m. Approved by Susan Mahoney. Seconded by Paul Furman. All approved.

Respectfully submitted,

Shelley Niehaus

Secretary

352 212 4350