

CITRUS SYMPHONIC CONCERT ASSOCIATION

D/B/A – NATURE COAST COMMUNITY BAND

BOARD MEETING

MARCH 23, 2019

ATTENDEES: Cindy Hazzard, Pat Johnson, Sharon Davis, Judy Williams, Martha Brown, Emily Reisdorf, Jim Enoch, Shelley Niehaus

Board Meeting called to order by Judy Williams at 9:05 am.

MINUTES: The minutes of the January 12, 2018 meeting were accepted. Motion by Martha Brown and Sharon Davis.

FINANCIALS: Pat Johnson passed out the current budget and financials. Current balance as of March 22, 2019 is \$9,031.92. Motion by Jim Enoch and Martha Brown. Financials approved.

Pat Johnson will meet with insurance company and get information on D&O this week.

SCHOLARSHIP: The scholarships applications will go out on Tuesday March 26, 2019. There are 5 possible candidates Paul Henry, Christian Tomaszewski, Michael DeFiore, Leeannalyn Adams, and Katelyn DiMento. The applications are due back to Cindy Hazzard and Judy Williams by April 23, 2019. At the next band practice April 30, 2019 the board will meet before practice and go over the applications. The scholarships that are awarded will be announced at the April 30, 2019 band practice. The actual checks will be award at the May 5, 2019 band concert at Cornerstone Baptist Church.

OLD BUSINESS

JOB DESCRIPTIONS: Pat Johnson will have job descriptions done by Thursday and will email to Cindy.

ELECTIONS: Officers President - Judy Williams - will remain in office.

Vice President : Sharon Davis – will step down. Position is open for election.

Treasurer: Pat Johnson - will remain in office.

Secretary: Shelley Niehaus – will remain in office.

Members at Large:

Librarian: Emily Reisdorf – will remain in the position.

Historian: Lydia Zahavah -

Safety and Security - Jim Enoch - will remain in the position.

Strategic Planning - Sharon Davis - will remain in the position.

Sustainable and Fundraising - open position

Marketing and Public Relations – open position

Logistics - open position

Changes to the Members Guideline Manual : Section 1 Article 3 - The board will consist of President, Vice President, Secretary, Treasurer. The quorum will be 6 members.

Article 4 Section 4- Increase Directors at Large from three to seven. The Directors at Large will be appointed by the Officers.

COMMITTEES:

Scholarship Committee - Martha Brown will be the Chairman.

All Committee Chairpersons will attend board meetings.

WEBSITES: Pat Johnson is working on websites. Pat Johnson stated that it should be done by Friday.

NCCB password for website should be members only. Pat Johnson will look into identifiable passwords for each member. Pat Johnson will keep track of passwords for new members and for members that depart the band.

SHIRTS: Shelley Niehaus will handle shirt orders. Pat Johnson will send all information concerning shirt orders to Shelley Niehaus.

NEW BUSINESS:

BAND TRIPS: Future band trips will be put on hold until further notice. Motion was made by Martha Brown. Seconded by Sharon Davis. All approved.

STRATEGIC PLAN:

Sharon Davis presented a Strategic Plan proposal. We need a marketing plan in writing. Need to continue to tap in to the community. A vision for the band. We need to communicate to the Band as a Board to let them know what we are working on and planning to do.

If we get a plan we then need to commit to it. Sharon Davis spoke about Linda Linham, a certified strategic plan facilitator to be interviewed as a facilitator for the strategic plan. The Board has agreed to meet with Linda Linham in June after the new board members are on board and brought up to speed on the strategic plan.

END OF YEAR PARTY: The end of year party will be July 2nd at Sportsmen's Bowling Alley. Shelley Niehaus will pass out flyers in May. The theme will be announced at that time.

NEXT BOARD MEETING: May 18, 2019 at 9 am at Cindy Hazzard's home.

Motion to adjourn board meeting by Emily Reisdorf. Seconded by Martha Brown.

Adjourn at 12 noon.

Respectively submitted by,

Shelley Niehaus

Secretary of NCCB