

CITRUS SYMPHONIC CONCERT ASSOCIATION, INC.
DBA - NATURE COAST COMMUNITY BAND
BOARD MEETING
January 15, 2025 6:00pm
First United Methodist Church Inverness

Attendance

- **Board members in attendance:** Judy Williams, Pat Johnson, Marty Brown, Kathy Thompson, Jenny Gill, Ty Ramsey
- **Board members absent:** Roberta Wallis, Jerry Lopez, Megan Stoyer
- **Guests in Attendance:** Tom Williams

Call to Order - Judy Williams called the meeting to order at 6:03pm

- **Quorum** – Pat Johnson confirmed a quorum is present.

Minutes from November Meeting

- Everyone received the minutes from the last meeting via email. Pat made the recommended changes.
- Marty motioned, Jenny seconded, to accept the minutes as amended. Motion carried .

Financial Report

SEE PAGE 4

- The board asked Pat to send them the ACB Blanket License information.
- Marty moved Ty seconded to accept the financial report. Motion carried.

NEW BUSINESS

2025 Calendar

February 8, 2025 Purple Heart Ceremony

- 11am Inverness Fair Grounds Auditorium
- NCCB is the only Community Band in the US that is designated as a Purple Heart Entity

February 12, 2025 All-County Band

- Kathy Thompson accepted the honor of directing the All-County Band this year.
- Ty Needs Clinicians for all-county sectionals at Lecanto high school from 4pm – 7pm
- Kathy has asked Ty for a description of what is expected from the clinicians as there was some confusion last year.
- Kathy asked Ty to make sure that the students and clinicians have the music before the 12th.

March 8-9 2025 Concert

- Benefits Jessie's Place
- Pat has information for the program and will send it to Judy for review before placing it in the program
- Member Spotlights:
 - April is Nat'l Volunteer Month
 - We will feature our volunteers in May
 - March Program Spotlights:
 - Diane Woodley
 - Svenson family has been asked for a photo and their information
 - Pat will send Kathy a list of members that have not been in the member spotlight

2025 Program Printing

- Change the amount of programs we are printing
- Pat is adjusting our amount to 1,100 programs per concert and will continue to follow-up with Judy after each concert to see if the amount of programs should be decreased or increased as needed.

Pasadena Community Band

- Suffered a loss of music in the hurricane, Kathy's idea was to ask permission to scan and donate, or if they could provide titles we could replace for them.
- Kathy spoke to them and they sent her a list of the music they lost which she then sent to Pat
- Kathy suggested that we make a donation to the band instead.
- Marty made a motion that we donate \$500 to the Pasadena Community Band. Jenny seconded. Motion carried.

Contra-Alto Clarinet Repair Update

- It was shipped to Washington State for the crack to be repaired and the estimated repair cost is \$500-\$800. No word on when it will be returned to NCCB. Stephen Jackson offered to pick it up when it is done.
- Judy motioned that NCCB pay for the repairs, Marty seconded. Motion carried.
- Pat will send a contract to Judy for review and we will have whomever plays the Contra-Alto Clarinet sign the document.

Chandler Wilson Commissioned Piece

- No update on the piece. Kathy will follow-up with Chandler

NCCB Conductor Report

- Judy commented on absences on 1st rehearsals and most of those members are the same ones that miss rehearsals regularly.

Board Member Questions and Concerns

- Wayne Swann-Duvall needs to leave his case, etc. off-stage instead of under his chair at concerts. Kathy will discuss this with Wayne.
- Kim Mercer brought her dog and had it under her chair at the December Citrus Springs concert. Kathy will discuss this with Kim.
- Stacey Svenson's daughter Sophia stays within the band during rehearsals. Kathy and/or Judy will discuss this with Stacey.

Next Meeting: February 19, 2025

Adjournment – 7:47pm, respectfully submitted by Pat Johnson, Treasurer

**Nature Coast Community Band
Board Meeting
Financial Report
January 15, 2025**

Cash Position:

18,843	Current Cash Balance
<u>1,241</u>	(reserved for percussion equipment)
<u>17,602</u>	Operating Balance
525	Scholarship Balance

Donations: October 2024 Performance

3,399	October Performance Donations
<u>2,935</u>	Post Performance Donations (4 Weeks Remaining)
<u>6,334</u>	Total Donations October 2024 Concert
3,000	Symphony Sponsor Donations
<u>2,000</u>	Conductor Sponsor Donation
<u>11,334</u>	Total October Donations

October 2024 Donations were \$796 below 2023, \$2,257 above 2022 and \$5,975 above 2021.

Donations: December 2024 Performance

2,782	December Performance Donations
<u>1,915</u>	Post Performance Donations (8 Weeks Remaining)
<u>4,697</u>	Total Donations December 2024 Concert
-	Conductor Sponsor Donation
<u>2,000</u>	Symphony Sponsor Donations
<u>6,697</u>	Total December Donations

December 2024 Donations are \$7,438 below 2023, \$2,020 below 2022 and \$8,179 above 2021. Variance is due to post performance donations to-date. We have **8 more weeks** to receive donations for our December 2024 concert.

Financial Results: NOVEMBER - DECEMBER 2024

DONATIONS:

Actual	Budget	Variance	
-	30	(30)	Amazon Smiles
7,492	7,500	(8)	Donations - Friends
2,000	2,000	-	Donations - Symphony Sponsors
3,000	2,000	1,000	Donations - Conductor Sponsors
12,492	11,530	962	Total Donations for November and December

EXPENSES:

Actual	Budget	Variance	
1,775	1,800	(25)	Contractor Services (Conductor, Volunteers)
	50	(50)	Equipment
184	180	4	Insurance - Equip/Music Library
946	560	386	Rental - Library/Equipment Storage Unit (<i>Budgeted without 2nd Storage Unit. Closed December 2024, so we will no longer be billed for 2nd unit</i>)
300	300	-	Donations - Citrus County BOCC
300	300	-	Donations - Church of Latter-Day Saints
50	100	(50)	Donations - United Methodist Church (<i>no board meeting in December. Will adjust 2025 Budget to reflect months we do not meet</i>)
780	-	780	Venue Rental-Curtis Peterson Auditorium (<i>not budgeted for 2024. Will adjust 2025 budget for March '25 and Dec '25 instead of Seven Rivers</i>)
-	1,200	(1,200)	Venue Rental-Citrus Auditorium (<i>performed at Curtis Peterson instead</i>)
330	290	40	ACB - Membership Fees (<i>added Conductor Annual Membership</i>)
700	1,520	(820)	Advertising and Marketing (<i>paid Citrus Chronicle in October</i>)
3		3	Bank and PayPal Fees (<i>fees for Paypal processing [2%] of Online Donations</i>)
1,077	-	1,077	Music Literature (<i>purchased March '25 music in November. Was budgeted in January '25. Will adjust budget for '25</i>)
154	200	(46)	Office Supplies
30	-	30	Rental - PO Box
512	550	(38)	Printing - Programs, Posters
458	200	258	Printing and Mailing - Postcards (<i>mailed additional Concert Schedule Postcards due to Venue Change</i>)
313	330	(17)	Security - Performance
165	160	5	Telephone, Telecommunications
73	100	(27)	Website
164	150	14	Insurance - Liability, D and O
116	-	116	Gifts/Gift Cards (<i>Gift Bags for Members</i>)
	50	(50)	Uniforms (Buttons for Members, Veterans Concerts)
8,430	8,040	390	Total Expenses (<i>Variance Due to: Storage Unit, Music Literature, Marketing, Gift Bags and Sunday Venue Cost Variance</i>)
4,062	3,490	572	Net Income (<i>see expense notation above</i>)

Financial Results: JANUARY - DECEMBER 2024

DONATIONS:

Actual	Budget	Variance	
-	120	(120)	Amazon Smiles (<i>Amazon no longer participates in Amazon Smiles. Removed from 2025 Budget</i>)
30,005	38,300	(8,295)	Donations - Friends (<i>budgeted based on past 3-years, 2024 had an unexpected decrease in donations: June and October '24</i>)
7,000	8,000	(1,000)	Donations - Symphony Sponsors
4,000	2,000	2,000	Donations - Conductor Sponsors
41,005	48,420	(7,415)	Total Donations - January - December 2025 *

EXPENSES:

Actual	Budget	Variance	
70	70	-	Business Registration Fees
7,575	7,500	75	Contractor Services (Conductor, Volunteers)
1,500	1,500	-	Donations - Church of Latter-Day Saints
300	550	(250)	Donations - United Methodist Church (<i>Will adjust 2025 Budget to reflect months we do not meet</i>)
1,200	1,200	-	Donations - Seven Rivers Church
81	250	(169)	Equipment
990	990	-	Insurance - Equip/Music Library
780	-	780	Venue Rental - Curtis Peterson Auditorium (<i>not budgeted for 2024. Will adjust 2025 budget for March '25 and Dec '25 instead of Seven Rivers</i>)
1,500	1,500	-	Venue Rental - Citrus County BOCC
-	1,200	(1,200)	Venue Rental-Citrus Auditorium (<i>performed at Curtis Peterson instead</i>)
5,616	4,458	1,158	Rental - Library/Equipment Storage Unit (<i>Budgeted without 2nd Storage Unit. Closed December 2024, so we will no longer be billed for 2nd unit</i>)
60	180	(120)	Trailers
330	290	40	ACB - Membership Fees (<i>added Conductor Annual Membership</i>)
4,159	6,840	(2,681)	Advertising and Marketing (<i>Budgeted for more ads than used. Best of Florida Award Stickers and Digital Marketing Package. Will adjust budget in 2025</i>)
25	25	-	Bank and PayPal Fees (<i>fees for Paypal processing [2%] of Online Donations</i>)
35	50	(15)	Digital Security
7,800	7,550	250	Music Literature
945	1,200	(255)	Office Supplies
132	264	(132)	Postage
1,692	1,200	492	Printing and Mailing - Postcards (<i>mailed additional Concert Schedule Postcards due to Venue Change</i>)
2,582	2,450	132	Printing - Programs, Posters
85	-	85	Printing and Copying (<i>Misc. Printing for Scores, etc.</i>)
177	-	177	Rental - PO Box (<i>Added to 2025 Budget</i>)
2,079	1,650	429	Security - Performance (<i>increased security costs for Seven Rivers in May '24. Received December '23 invoice late, paid in January '24. I receive the invoices directly now, so this will not happen moving forward</i>)
936	960	(24)	Telephone, Telecommunications
623	650	(27)	Website
1,259	-	1,259	Donation - Non-Profit Organizations (<i>not in Budget, Will adjust 2025 Budget for Jessie's Place</i>)
166	-	166	Gifts/Gift Cards (<i>Gift Bags for Members</i>)
925	900	25	Insurance - Liability, D and O
1,640	-	1,640	Meals and Entertainment (<i>Member Appreciation Dinner</i>)
1,000	1,500	(500)	Scholarships
134	250	(116)	Uniforms (Buttons for Members, Veterans Concerts)
46,396	45,152	1,244	Total Expenses (<i>Variance Due, in part, to: Storage Unit for Risers, Donations to Non-Profit Organizations and Member Appreciation Dinner</i>) **
(5,391)	3,268	(8,659)	Net Income (<i>see Donation * and Expense ** notations above</i>)

Combined Variance of \$7,415 (Decrease in Donations) and \$1,244 (Increase in Expenses)